

## **Tracy's Sister City Association Information on Board of Directors**

**MEETINGS:** Tracy's Sister City Association shall meet the first Monday of each month at 6:00 p.m. at the Lolly Hanson Center.

### **RESPONSIBILITIES:**

- Establish such bylaws, rules and procedures as may be required to conduct Board approved activities;
- Attend monthly Board meetings;
- Encourage, support and promote the adult and youth exchange programs in the Tracy community;
- Participate and assist with adult and youth exchange activities and fundraising events;
- Perform other duties and functions as decided collectively by the Board.

**QUALIFICATIONS:** The Sister City Association of Tracy shall consist of members who bring a range of knowledge and skills to the organization in order to provide an exchange program for the Tracy community.

*Excerpts from Sister City By-Laws pertaining to Board membership: (see By-Laws for specific details)*

### **Article VI**

Section 1-The Corporation shall have not less than five (5) nor more than thirty (30) Directors. The Directors shall be members in good standing and shall be elected by the majority of the vote of the members of good standing, present and in person, at a meeting at which a quorum is present. All Directors shall be elected to hold office for a term of three years or until a successor has been duly elected on staggered terms.

Section 2- Directors shall not receive any compensation for their services.

Section 3- Directors may remove Directors who miss three consecutive meetings without an acceptable reason.

Section 4-Whenever a vacancy occurs the remaining members shall fill the vacancy without undue delay.